

## **GUIDELINE FOR NEW REGISTRANTS SUBMITTING A PROPOSAL TO ESTABLISH A PRACTICE IN AN UNDERSERVED COMMUNITY**

The *New Registrants Policy* allows the Quality Assurance Committee to consider, under special circumstances, proposals from new registrants to establish a practice in an underserved community during their new registrant period as long as there is an experienced midwife who will have hospital privileges in that community, who will be a part of the practice and who will provide mentorship and back-up during the new registrant period.

New registrants who intend to establish a practice in an underserved community in their new registration year must submit their proposal to the Quality Assurance Committee for consideration and approval. The proposal must include the following required information in the sections and in the order set out below and must be received by the College of Midwives of BC (CMBC) a minimum of six weeks before the expected start date of the practice.

### **New registrants**

1. name of the new registrants
2. expected date of registration with CMBC

### **Underserved Community / Practice**

3. name of community where the practice is proposed to be established
4. brief description of how and why the community is considered underserved
5. rationale for establishing the practice in that community
6. expected start date of the practice offering midwifery service to women in the community
7. support from the local hospital, local physicians and community groups for establishing midwifery in the community (include letters of support if available)

### **Experienced General registrant(s)**

8. name of the experienced General registrant(s) who will provide mentorship and back-up
9. hospital privileging information for the experienced General registrant(s), including name of hospitals which have granted privileges or to which the experienced registrant(s) have applied, date of application and expected effective date for privileges to be in place
10. letter from the experienced General registrant(s) confirming the hospital privileging information
11. letter from the experienced General registrant(s) in support of the establishment of the practice

### **Back-up and Mentorship Arrangements**

12. planned duration of the mentorship and back-up arrangements between the new and the experienced General registrant(s) and the expected number of courses of midwifery care<sup>1</sup> that will be delivered during the mentorship period
13. description of how the practice will be organized including any plans for shared care arrangements among the midwives in the practice
14. planned on-call schedule, including a description of how this arrangement will address offering choice of birth place with an experienced midwife in attendance with new registrants as back-up at home births
15. plan for conducting peer case review with the mentor(s)
16. any anticipated need for any midwife in the practice to apply for second birth attendant arrangements or shared care arrangements with physicians

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<sup>1</sup> Care provided throughout pregnancy, labour, birth and the postpartum period as a principal midwife