

## POLICY ON CHANGE OF PRACTICE AND PERSONAL CONTACT INFORMATION<sup>1</sup>

A registrant must immediately notify the Registrar of the College of Midwives of BC (CMBC) of any changes of practice contact information and updates to the home birth transport plan (where applicable) by submitting to CMBC the following notification form. The practice address and practice telephone number are published in CMBC's Register which is available for access on CMBC's website.

Personal contact information, if changed, must be updated by the registrant through the Members Login on CMBC's website. Personal contact information provided by the registrant is for CMBC internal use only.

Registrants are reminded that they must also notify CMBC of updated hospital privileging information, where applicable, following a change of practice location.

CHANGE OF PRACTICE CONTACT INFORMATION	
Registrant's Name:	Registration #:
Effective Date of Change: _____ <div style="text-align: center; font-size: small; margin-top: 5px;"> <span style="margin-right: 40px;">day</span> <span style="margin-right: 40px;">month</span> <span>year</span> </div>	
New Practice Contact Information	
Practice Name:	
Practice Address:	
Practice Telephone:	Practice Fax:

Home Birth Transport Plan
<i>(this section is <b>required</b> to be filled out for all changes of practice)</i>
<input type="checkbox"/> I will continue to use the home birth transport plan(s) currently on file with CMBC after this change of practice; <b>OR</b>
<input type="checkbox"/> I will be using or establishing a new home birth transport plan after this change of practice; <b>AND (please check one of the following):</b>
<input type="checkbox"/> I already applied and have been granted privileges at the hospital(s) for which I will be using the new home birth transport plan(s) and I will submit a copy of the home birth transport plan(s) to CMBC within two weeks from the effective date of this change of practice; <b>OR</b>
<input type="checkbox"/> I do not yet hold privileges at the hospital(s) for which I will be using the new home birth transport plan(s) and I will submit a copy of the home birth transport plan(s) to CMBC within two weeks of being granted privileges at the hospital(s).

<sup>1</sup> It is the registrant's responsibly to ensure that CMBC has current and accurate personal and practice information at all times.